

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting*

*January 11, 2022*

*6:00 P.M.*

**CALL TO ORDER:** Meagen Howe called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present:	Diana Brook	Shannon Jones	Fred Grimm	Jessica Bailey
	Meagen Howe	Dee Culbertson	Chris Miller	Scott Wludyga
Members Absent:	Roger Craik			
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

**AGENDA:**

**Motion 1-22:** Fred Grimm made a motion to approve the agenda. Jessica Bailey seconded the motion. Motion carried.

- ✓ Swearing in of new Officers & Fiscal Officer. Chapin Longden presided.
- ✓ Appointment of Committee Members & Regular 2022 Meetings:

**Motion 2-22:** Fred Grimm made a motion to approve all committee appointees. Chris Miller seconded the motion. Motion carried.

**Motion 3-22:** Dee Culbertson made a motion to approve the 2022 Meeting dates. Fred Grimm seconded the motion. Motion carried.

Public Comments: none.

**MINUTES:** Ronni stated that there is an amendment to Motion 42-21. Dee Culbertson seconded the motion not Scott Wludyga. Minutes approved with the corrections.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed all December financial reports with all in attendance.
- ✓ Ronni reviewed with all the December investment reports. For the month of December, the Library investments increased in value by \$ 10,864.82.
- ✓ Ronni discussed the bank accounts and movement of funds from First Commonwealth to Andover Bank. She also discussed the savings account exclusively for the HVAC Loan. If the Board of Trustees agrees she would like to use the balance to pay off the loan in February.

**Motion 4-22:** Jessica Bailey made a motion to remove funds from the savings account to pay off the Andover Bank loan for the HVAC. Scott Wludyga seconded the motion. Motion carried.

- ✓ Ronni presented the annual Appropriation Resolution for 2022. All reviewed the document, and a motion was made and roll call was done.

**Motion 5-22:** Fred Grimm made a motion to approve the 2022 appropriations. Shannon Jones seconded the motion. Jessica Bailey, secretary called roll, all voted yes. Motion carried.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the December 2021 library stats.
- ✓ Bev stated that she received applications for Customer Services. She is looking at 4 to set up interviews next week. Once the position is filled, she will be re-advertising for the Adult Services position.
- ✓ Bev informed all that both murals have been filled. There is a plan in place for 7 more murals.

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**COMMITTEE REPORTS:**

**Building & Grounds:** Nothing to report.

**Tech:** Nothing to report

**Planning Committee:** The next meeting is scheduled for February 15, 2022 at 5pm. The committee will be planning for the Action Plan for Strategic Planning in the Spring.

**Finance:** Nothing to report.

**Nominating:** Nothing to report.

**Personnel:** A meeting needs to be scheduled to do the Fiscal Officer's annual evaluation, the Directors evaluation and review salary scales for HMPL.

**Policy:** <sup>19</sup> a meeting needs to be scheduled to discuss the library fine-free proposal. The Committee also needs to review the Pandemic Plan.

**Henderson Fun(d) Association:** A meeting needs to be scheduled for discussion of the fundraising goals for 2022.

**OLD BUSINESS:**

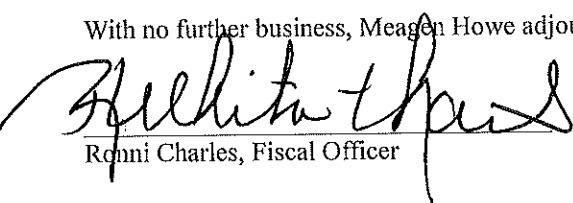
VoIP is still ongoing. No date set yet.

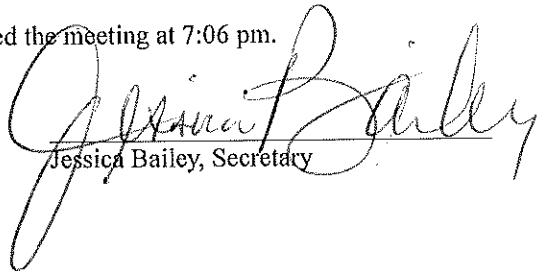
**NEW BUSINESS:**

Covid protocols were discussed. Due to rising numbers, masks were requested for staff & patron usage until further notice. The first 2 weeks of January programs have been either zoom or postponed.

**Motion 6-22:** Fred Grimm made a motion to adjourn the meeting. Dee Culbertson seconded the motion. Motion carried.

With no further business, Meagen Howe adjourned the meeting at 7:06 pm.

  
Ronni Charles, Fiscal Officer

  
Jessica Bailey, Secretary