

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

June 13, 2023

6:00 P.M.

CALL TO ORDER: Dee Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Scott Wludyga	Dee Culbertson	Fred Grimm	
	Shannon Jones	Fred Portz		
Members Absent:	Jacob Morgan	Roger Craik	Jessica Bailey	Chris Miller
Also Present:	Bev Follin	Ronni Charles		
Guest Present:	Cheryl Principi			
Public Comments:	N/A			

AGENDA: **Motion 24-23:** Fred Grimm made a motion to approve the agenda. Scott Wludyga seconded the motion. Motion carried.

MINUTES: **Motion 25-23:** Fred Grimm made a motion to approve the minutes. Fred Portz seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all May 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of May 2023 investment report. For the month of May, the investments decreased by \$(4,869.21).
- ✓ Ronni stated that the PLF for May 2023 had decreased from last year's amount by -17%.
- ✓ Ronni reviewed the first half distribution of the levy funds. Funds received were slightly over the prior years by .07%.
- ✓ Ronni stated that the 1st half loan payment to the Foundation was made. The library owes one more payment and the HVAC will be paid in full at year end.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the May 2023 library stats and reports.
- ✓ Summer Reading is in full swing. Activities are scheduled through July 15, 2023. The closing festival is scheduled for July 29, 2023.
- ✓ Bev applied for a grant through Rob See Co. Her request included STEM kits and career books for JES.
- ✓ Bev stated that our Guiding Ohio grant ends on June 30, 2023. The Library is sitting out for the next funding year.
- ✓ Bev stated that she and Ronni are scheduled to attend a Library Facilities Conference on July 19, 2023.

COMMITTEE REPORTS:

Building & Grounds: Shannon Jones stated that the exterior painting is completed. Avalon Glavis came and did the spring bug control.

Tech: Scott Wludyga informed all the committee met on May 15, 2023. STEM kits will be put into circulation. Some items discussed he is still researching. The committee will be scheduling a Tech night.

Planning Committee: Fred Grimm stated the committee would be meeting to discuss all information discussed during the Strategic Planning meeting.

Finance: Ronni distributed the 2024 projected budget that needs to be sent to the County Auditor by July 20, 2023. She stated that there will be changes to it at year end due to the Grant monies. This will need to be voted on at the next Board meeting.

Nominating: Nothing to report.

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Personnel: No report.

Policy: A meeting to review policies will need to be scheduled in August.

Henderson Fun(d) Association: Roger is presently out of the country.

Adhoc Bylaws Committee: Dee will be presenting information at the next Board meeting for approval.

OLD BUSINESS:

Ronni stated that the beginning of the summer tutoring has started and is being held at the Jefferson Elementary School. Grades covered are K-3. Sessions are on Tuesdays, Wednesdays and Thursdays. For the first week there was an average of 25 students each day.

NEW BUSINESS:

Bev discussed starting a "Library of Things". Items that can be placed in circulation. Examples: gardening set, game sets, etc. Liability procedures have been reviewed from other libraries. Possible launch date would be in the Fall.

Motion 26-23: Fred Grimm made a motion to adjourn the meeting. Scott Wludyga seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:43 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary