

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

November 14, 2023

6:00 P.M.

CALL TO ORDER: DeeAnna Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Fred Grimm	Chris Miller	Shannon Jones	Jessica Bailey
	Fred Portz	Dee Culbertson	Karen Roderick	
Members Absent:	Roger Craik	Scott Wludyga		
Also Present:	Bev Follin	Ronni Charles		
Guest Present:	Cheryl Principi	Ken Hall		
Public Comments:	N/A			

AGENDA: **Motion 50-23:** Fred Grimm made a motion to approve the agenda. Shannon Jones seconded the motion. Motion carried.

MINUTES: **Motion 51-23:** Shannon Jones made a motion to approve the regular and special meeting minutes. Fred Portz seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all October 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of October 2023 investment report. For the month of October, the investments decreased by \$(8,343.40).
- ✓ Ronni stated for the month of October 2023 PLF Decreased .5% from the previous year. We are currently over budget for the year by \$(1,955.72).
- ✓ Ronni reviewed with all the annual investment reports received last month. Oct 2022 through Oct. 10, 2023 bonds were moved to "core" bonds due to the volatility of those sold. All bonds decreased to 3.59 % overall. This is less than the previous years. The total portfolio annual growth was 4.32% since inception.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the October 2023 library stats and reports.
- ✓ Bev reviewed numerous programs held in the month of October. The adult art show went extremely well and the proceeds totaled \$473.00 for the library.
- ✓ Stanley Steamer cleaned all carpets before the annual Association meeting.
- ✓ Bev stated that in 2024 the Swank movie contract will be due to renew. We coordinate with the ICAN libraries each renewal.

COMMITTEE REPORTS:

Building & Grounds: No report.

Tech: Bev let everyone know that all paperwork and quotes are included in tonight's packet.

Motion 52-23: Fred Grimm made a motion to approve the Bartlett sign quote for a replacement sign. Total amount is \$38,300.00. Chris Miller seconded the motion. Jessica Bailey did roll call. All approved. Motion carried.

Planning Committee: The Strategic Plan update is in-progress.

Finance: Ronni reviewed the proposed 2024 annual budget. Any changes mentioned will be updated and the final proposal will be present at the December meeting for approval.

Nominating: Two new Trustees were voted in during Sunday's annual Association meeting. Welcome Ken Hall and Pat Bradek.

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Personnel: Dee Culbertson moved at 7:06 pm to go into Executive session to discuss the Director open position. Jessica Bailey did roll call. Motion passed. Executive session ended at 7:33pm.

Motion 53-23: Shannon Jones made a motion to approve Karen Pierce for the Director's position. Salary would be \$55,000.00 annually and includes 1-week paid vacation and full benefits. Approval depends on a pending background check. Fred Grimm seconded the motion. Jessica Bailey did roll call. All approved. Motion carried.

Policy: Current policies reviewed renewed formatting in progress.

Henderson Fun(d) Association: See above under Director regarding the Adult Art Show.

Adhoc Bylaws Committee: On November 19, 2023 at the annual Association members approved the recommended minor changes to the Library By-Laws and Constitution.

OLD BUSINESS:

NEW BUSINESS:

Dee announced that the Board would be holding an Open House to celebrate our Director Bev Follin in December. More info to follow.

Motion 54-23: Jessica Bailey made a motion to adjourn the meeting. Fred Grimm seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 7:39 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary