

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

October 8, 2024

6:00 P.M.

CALL TO ORDER: Shannon Jones called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Ken Hall Pat Bradek Bonnie Warren
Fred Portz Jessica Bailey Shannon Jones Chris Miller
Members Absent: Fred Grimm Scott Wludyga
Also Present: Ronni Charles Karen Pierce
Guest Present:
Public Comments:

AGENDA: **Motion 39-24:** Jessica Bailey made a motion to approve the agenda. Pat Bradek seconded the motion. Motion carried.

MINUTES: **Motion 40-24:** Fred Portz made a motion to approve the minutes. Ken Hall seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed September 2024 financial reports with all in attendance.
- ✓ Ronni stated that for the month of September 2024 our investments increased by 7,684.47. They should continue to increase for the remainder of the year.
- ✓ Ronni stated for the month of September 2024 PLF decreased 3.3% from the previous year. The remainder of 2024 newest figures from the State of Ohio expect state tax revenues to be decreased by -1.9%.
- ✓ Ronni and Karen decided to discontinue the Shred-it service. They have purchased a large shredder for items that need shredded for all to use.
- ✓ Ronni still have not received the approval for the new Capital fund from the State of Ohio.
- ✓ Ronni informed all that the the Ohio Department of Education approved a grant budget revision for the library to purchase 24 chrome books and a cart to store and charge them. Remaining funds will be put towards her salary. Thank you Scott for the advise. This gives the library equipment to continue student tutoring.
- ✓ Ronni passed to all trustees a requirement for all staff to view a fraud video and they will receive a certificate for their file. The State also encourages Board members to view and receive a certificate.

DIRECTOR'S REPORT:

- ✓ Karen reviewed with all in attendance the September library stats and reports.
- ✓ Karen is working with Ashtabula County office of Developmental Disabilities planning some activities for their clients. For September we held a Brown Bag Book Club at the Library. All in attendance had a tour of the library so they know what we can offer to them.
- ✓ Karen and the staff are busy preparing for the annual Association meeting.

More details are attached in the Directors Report.

COMMITTEE REPORTS:

Building & Grounds: No Report.

Tech: No report.

Planning Committee: No report.

Finance: A meeting needs to be scheduled to discuss the 2025 budget in November.

Nominating: No report.

Personnel: No report.

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Regular Board Meeting

September 10, 2024

6:00 P.M.

Policy: Meeting is in the process of being scheduled.

HFAC: A meeting was held on 10/7/24. Great ideas are being discussed for fundraising.

OLD BUSINESS:

NEW BUSINESS:

Motion 41-24: Pat Bradek made a motion to adjourn the meeting. Ken Hall seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 6:52 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary