

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

September 10, 2024

6:00 P.M.

CALL TO ORDER: *Shannon* Jones called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Scott Wludyga Ken Hall Pat Bradek Bonnie Warren
 Fred Portz Jessica Bailey Shannon Jones Chris Miller
Members Absent: Fred Grimm
Also Present: Ronni Charles Karen Pierce
Guest Present:
Public Comments:

AGENDA: **Motion 34-24:** Fred Portz made a motion to approve the agenda. Ken Hall seconded the motion. Motion carried.

MINUTES: **Motion 35-24:** Jessica Bailey made a motion to approve the minutes. Scott Wludyga seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed August 2024 financial reports with all in attendance.
- ✓ Ronni stated that she has not received the Investment report. Once she receives it she will send out the Board report.
- ✓ Ronni stated for the month of August 2024 PLF increased .2% from the previous year. The remainder of 2024 newest figures from the State of Ohio expect state tax revenues to be decreased by -1.9%.
- ✓ Ronni reviewed with all present the Levy funds received.
- ✓ Ronni informed all that the Library held 342 hours during the Summer tutoring program. She is currently working on ideas to spend the remaining funds of \$11, 000. Scott presented some ideas for a Budget revision.

DIRECTOR'S REPORT:

- ✓ Karen reviewed with all in attendance the August library stats and reports.
- ✓ Karen informed all that CLEVNET has some new software opportunities available to the Library.
- ✓ Karen is working with Ashtabula County office of Developmental Disabilities planning some activities for their clients.

More details are attached in the Directors Report.

COMMITTEE REPORTS:

Building & Grounds: No Report.

Tech: No report.

Planning Committee: No report.

Finance: No report.

Nominating: No report.

Personnel: No report.

Policy: Meeting needs to be scheduled to update staff policies.

HFAC: No Report

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OLD BUSINESS:

Ronni will invoice ATech \$500.00 to renew the MOU to accept deliveries for them.

Motion 36-24: Jessica Bailey made a motion to continue the memo of understand between the Library and ATech for \$500.00. Pat Bradek seconded the motion. Scott Wludyga abstained. Motion carried.

NEW BUSINESS:

The Library received a memorial in the amount of \$500.00 from a patron that passed away. Requested money be spent on DVD's for the patrons.

Karen discussed with all moving electrical outlets for computers from one side of the library to the other. Both the High School and the Junior High school have closed their libraries. Karen would like to create a space for the local teens to do homework etc.

Karen explained changing procedures when staff are working at the library at JES. Rock Creek Library contacted the County Prosecutor's office for staff liability concerns. The Prosecutor states that a school employee must be in the library when classes come in. The Library and the School district needs a \$1,000,000 indemnity policy. All parties are in progress to finalize all issues.

Karen discussed with all the issue of Diane's family insurance coverage. She has cancelled all insurances but still owes \$384.52. Karen would like the Trustees to waive the remainder of monies owed by Diane.

Motion 37-24: Bonnie Warren made a motion to waive \$384.52 that Diane still owes. Pat Bradek seconded. Motion carried.

Motion38 -24: Scott Wludyga made a motion to adjourn the meeting. Ken Hall seconded the motion. Motion carried.

With no further business, Shannon Jones adjourned the meeting at 7:05 pm.

Ronni Charles, Fiscal Officer

Jessica Bailey, Secretary