

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

April 9, 2019

6:00 P.M.

CALL TO ORDER: Diana Brook called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: John Broom Chris Miller Ellen Cufu Beth Jeppesen Tania Burnett
 Diana Brook Fred Portz Shannon Jones Meagen Howe

Members Absent: Ronni Charles

Also Present: Bev Follin

Guest Present:

AGENDA: Approved as presented.

PUBLIC COMMENTS: None.

MINUTES: Minutes approved as corrected.

FISCAL OFFICER'S REPORT:

- ✓ Ronni was not present. All financials were distributed to all present.

DIRECTOR'S REPORT:

- ✓ Bev presented the March stats that include the ICAN library stats
- ✓ Bev updated all in attendance the status of the new HVAC system work. There will be a staff walkthrough scheduled with HAVE. Kurt from Smolen is also putting the word out regarding the Compressor being for sale.
- ✓ Bev discussed with the Board regarding maintenance agreements for the new HVAC. She had suggested that the Library stay with HAVE for the remainder of the year and contact vendors for three quotes for 2020 and beyond.
- ✓ Bev reminded everyone that the Chamber Banquet is coming up. There is one seat at the Library table if anyone is interested. She will also be asking the Staff.
- ✓ Bev stated that the Madison Library has challenged our Library to a Trivia contest in May at the Perry Library. The team will consist of four members. Extra points are given for supporters of our team.
- ✓ The Anne Frank project we helped support is going very well. Bev will be helping put the project together.

COMMITTEE REPORTS:

Building & Grounds: Fred stated that the committee met last Friday. Lawn care bids were discussed. The committee has recommended TLC Asphalt & Sealcoating LLC for \$2,600 for the season.

Motion 19-8: Fred Portz made a motion to accept the bid from TLC Asphalt & Sealcoating LLC for \$2,600. Shannon Jones seconded the motion. Motion carried.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: Shannon stated that it is time for Ronni's annual evaluation. She will be setting up the date after the meeting.

Planning Committee: Ellen stated the Strategic Plan has been updated with minor changes. She asked all to review and bring back any major changes to discuss.

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Policy: John stated that he would need to set up a meeting to discuss some staff policies.

Tech: Meagen stated that the survey being shared publicly has had poor responses. She will be getting with the committee to set up a meeting to discuss moving forward. The new patron computers are up and running.

Henderson Fun(d) Association: Next meeting is scheduled for April 29, 2019 @ 5pm.

OLD BUSINESS:

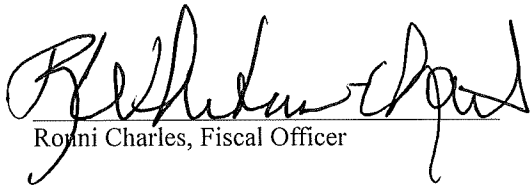
NEW BUSINESS:

Bev met with the local Garden club. The club has recommended different variety of plants to place in the flowerbeds. Now that the trees are down the landscaping looks a little bland.

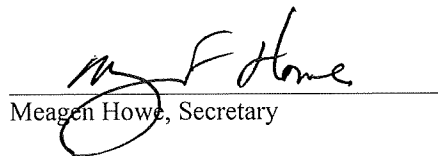
Motion 19-9: Shannon Jones made a motion to approve \$240.00 to pay for native plants for the Library flowerbeds. Beth Jeppesen seconded the motion. Motion carried.

Bev discussed information regarding the CLEVNET VoIP phone system. More details to come.

With no further business, Meagen Howe adjourned the meeting at 6:56 pm.



Ronni Charles, Fiscal Officer



Meagen Howe, Secretary