

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

April 13, 2021

6:00 P.M.

CALL TO ORDER: Tania Burnett called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Fred Grimm	Roger Craik	Jessica Bailey	Shannon Jones
	Meagen Howe	Dee Culbertson	Chris Miller	Tania Burnett
Members Absent:	Diana Brook			
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

AGENDA: **Motion 21-13:** Dee Culbertson made a motion to approve the agenda. Fred Grimm seconded the motion.
Motion carried.

MINUTES: **Motion 21-14:** Shannon Jones made a motion to approve the minutes. Chris Miller seconded the motion.
Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni presented to all the March financials.
- ✓ Ronni reported for the month of March the investments increased by \$6,474.03.
- ✓ Ronni stated that the 1st Levy proceeds for the year was 6% high then 2020. The reappraisal of all properties done contributed to the increase.
- ✓ Ronni presented to the Records Commission Committee the paperwork that will need to be sent to the Ohio Historical Center for approval of destruction of financial documents for the years 2014 & 2015. All were reviewed and approved.
- ✓ Ronni presented to all a Resolution to approve her to "opt-in" to the State Auditor's Bank Reconciliation Notification process.

Motion 21-15: Meagen Howe made a motion to adopt the resolution as written. Shannon Jones seconded the motion. Dee Culbertson called roll call. All Board members present approved. Motion carried.

- ✓ Ronni discussed with all members present staff medical rates effective 5/1/2021. It has been decided that the current policy would be renewed. The increase for this policy period will be 5.10%. The increase is a lot lower than expected. All Board members present agreed.
- ✓ Ronni presented to all the updated 5-year rollup budget reports. All was reviewed with all present.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the March 2021 library stats.
- ✓ Bev informed all that the Daffin's candy fundraiser is back!
- ✓ Bev stated that Brobst Tree Removal will be here on the 15th to remove 3 trees beside the library that is a hazard to the neighbor's property.
- ✓ The next Henderson Foundation meeting is this month. For discussion: Buckeye trees commemorating John Lampson and Bob McNair.
- ✓ The Jefferson Rotary Club is looking for a spot to put a pollinator garden. Bev has been discussing with Norma Waters from the Jefferson Historical Society. If the garden could be placed in between the two properties, the Library can build youth educational programs for the area.
- ✓ Bev informed all that Charles Deary has turned in his notice.

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COMMITTEE REPORTS:

Building & Grounds: Lawncare/snowplowing 2 yr. contract quotes were discussed. The committee recommends TLC's quote.

Motion 21-16: Shannon Jones made a motion to approve the 2-year contract with TLC. Fred Grimm seconded the motion. Motion carried.

Tech: Meagan stated the committee met at the end of March. The committee discussed the following equipment:

- o Snap circuits for circulation
- o Circulating STEM kits
- o New Square cash register
- o Battery Backups for staff and circulation computers

Planning Committee: Committee is meeting two weeks from tonight.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: Nothing to report.

Policy: Nothing to report.

Henderson Fun(d) Association: The gator board is 95% completed for the fundraiser. John Broom will be supplying spine plaque samples in the next few weeks.

Ad Hoc Levy Committee: Dee stated the "Supporting Henderson Library Facebook page is up and running. Please like and follow. Press releases will come out in the local papers. Videos are being posted on the page of Library patrons.

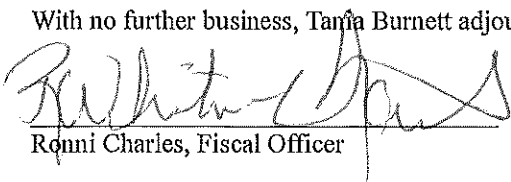
OLD BUSINESS:

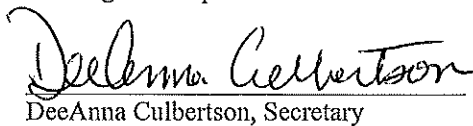
NEW BUSINESS:

A parody video is being discussed. Fred was suggested for the vocals. Fred agreed. Meagen will email him all the info.

Motion 21-17: Dee Culbertson made a motion to adjourn. Shannon Jones seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 6:55 pm.


Ronni Charles, Fiscal Officer


DeeAnna Culbertson, Secretary