

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

December 11, 2018

6:00 P.M.

CALL TO ORDER: Diana Brook called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: John Broom Beth Jeppesen Chris Miller Tania Burnett Ellen Cufir
 Diana Brook Fred Portz Shannon Jones Meagen Howe

Members Absent:

Also Present: Bev Follin Ronni Charles

Guest Present:

AGENDA: Approved as presented.

PUBLIC COMMENTS: None.

MINUTES: November 2018 Regular Board meeting minutes stand approved as read.

FISCAL OFFICER'S REPORT:

- ✓ Ronni reviewed with the Board a letter that she sent to the Ashtabula County Auditor requesting a Amended Revenue Certificate. Increase amounts to the revenue accounts include all HAVC & JES library grants and HVAC donations.
- ✓ Ronni passed around an appropriations Resolution that adjusts expenses for 2018 to include the contract amount for HAVE.
- ✓ Ronni informed all that upon meeting with the organization that handles staff medical benefits for the library has found a new Insurance Company that will be 21% cheaper than the current Medical Mutual benefits. The plan is through Anthem BC/BS.
- ✓ Ronni presented to all in attendance the November Investment reports. For the month of November, there was an increase of \$6,700. She is keeping in contact with the Investment Advisor and watching it closely.
- ✓ Ronni presented the HVAC funds report for the month. The loan proceeds are included in the balance.
- ✓ Ronni stated that the Believe in Reading Foundation has granted us another 5,000.00 for the JES library.

DIRECTOR'S REPORT:

- ✓ Bev presented the November stats that include the ICAN library stats
- ✓ Bev informed all in attendance Rodgers Electric and Plumbing gave her a quote to replace the water heater. She would like to hold off until the HVAC installation is complete before replacing.
- ✓ Casey Hall will be back working from 12/11-1/3/19 during her school break.
- ✓ Bev informed the Board that Lori Jacques has turned in her resignation and her last day is scheduled for 12/27/18.
- ✓ Bev discussed the HOOPLA increases in use.

COMMITTEE REPORTS:

Henderson Fun(d) Association: Beth stated that the wreath making program raised 645.00. Participation was over 40 patrons. The event will be held again next year. A valentine's event fundraiser will be help on 2/8/19. Event cost will be 10.00/ea. Appetizers will be offered.

Building & Grounds: Nothing to report. The next meeting will be scheduled in January.

Finance: Chris stated the committee met on 11/27/18 to discuss the 2019 temporary budget. Ronni discussed some of the changes for 2019.

Motion 18-22: John Broom made a motion to approve the 2019 temporary budget. Tania Burnett seconded the motion. Motion carried.

Motion 18-23: Ellen Cufir made a motion to choose Anthem for 2019 staff medical plan. Beth Jeppesen seconded the motion. Motion carried.

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Motion 18-24: Tania Burnett made a motion to approve the 2018 adjusted Appropriation Resolution. John Broom seconded the motion. Roll call taken and motion passed.

Nominating: Nothing to report.

Personnel: Nothing to report.

Planning Committee: Nothing to report.

Policy: Nothing to report.

Tech: The next meeting will be scheduled in February.

OLD BUSINESS:

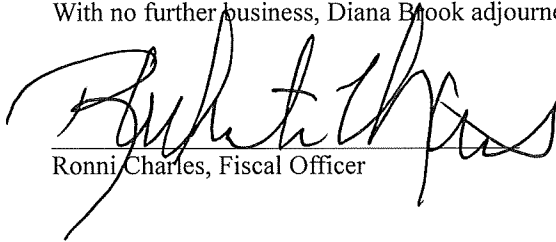
Bev gave all in attendance an update on the HVAC installation. The old system is gone. New unit has been installed and is running and working well. The concrete slab that held the old boilers is due to be tore up this Friday evening. The smaller perimeter unit has not been delivered as of this date.

NEW BUSINESS:

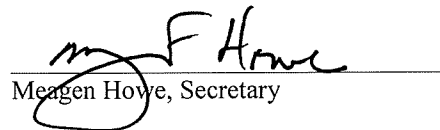
It is now time to elect officers for 2019. In addition, a committee sign up form is being passed around. John suggested that the current officers continue in 2019. All in attendance as well as the sitting officers agreed.

Motion 18-25: Shannon Jones made a motion to retain the current officers in 2019. Ellen Cufir seconded the motion. Motion carried.

With no further business, Diana Brook adjourned the meeting at 6:46 pm.



Ronni Charles, Fiscal Officer



Meagen Howe, Secretary