

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting-ZOOM                      December 8, 2020                      6:00 P.M.*

**CALL TO ORDER:** Tania Burnett called the meeting to order at 6:00 P.M.

**ATTENDANCE:**

Members Present:            Fred Portz            Roger Craik            Diana Brook            Ellen Cufir            Shannon Jones  
   Meagen Howe            Chris Miller            Dee Culbertson            Tania Burnett

Members Absent:

Also Present:                Bev Follin            Ronni Charles

Guest Present:              Jessica Bailey            Fred Grimm

**AGENDA:** Motion 20-40: Dee Culbertson made a motion to approve the agenda. Fred Portz seconded the motion.  
Motion carried.

**PUBLIC COMMENTS:** None.

**MINUTES:** Motion 20-41: Fred Portz made a motion to approve the minutes with corrections. Shannon Jones seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni presented to all the November financials.
- ✓ Ronni presented the November 2020 investments. For the month of November the investments increased by \$29,856.66.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the November 2020 library stats.
- ✓ Bev reviewed all of the 2020 fundraising efforts totaling \$1,705.00.
- ✓ Bev stated that HMPL is among the LJ Star Libraries for 2020. The Library has regained its 3 stars.
- ✓ Bev reviewed with all the status of the building improvements that are funded through the CARES Act grant.

**COMMITTEE REPORTS:**

**Building & Grounds:** Nothing report.

**Tech:** Nothing to report.

**Planning Committee:** Shannon Jones stated that a committee meeting was held on December 3, 2020 to review the Strategic Plan.

**Finance:** Chris stated that the private donation CD's held by the Library are due to roll over. Amy Holbrook, FCB will be setting up an appointment with Ronni to discuss options.

**Nominating:** Nothing to report.

**Personnel:** The committee needs to set up a date for the Director's evaluation.

**Policy:** Nothing to report.

**Henderson Fun(d) Association:** Roger stated the wreath making fundraiser was a success. The total funds received were \$855.00.

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting-ZOOM                      December 8, 2020                      6:00 P.M.*

Ad Hoc Levy Committee: Dee stated the next committee meeting is scheduled for December 14<sup>th</sup>.

**OLD BUSINESS:**

The COVID-19 Library Reopening status remains as is for now due to Ashtabula County being a RED county.

**NEW BUSINESS:**

The January 2021 Organizational Meeting will include the swearing in of the newest Board of Trustee members as well as the Fiscal Officer.

**Motion 20-42:** Ellen Cuftr made a motion to adjourn the meeting. Roger Craik seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 6:27 pm.

\_\_\_\_\_  
Ronni Charles, Fiscal Officer

\_\_\_\_\_  
Ellen Cuftr, Secretary