

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

*Regular Board Meeting*

*July 11, 2023*

*6:00 P.M.*

**CALL TO ORDER:** Dee Culbertson called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present: Scott Wludyga Dee Culbertson Fred Grimm Chris Miller  
Shannon Jones Fred Portz Jessica Bailey  
Members Absent: Jacob Morgan Roger Craik  
Also Present: Bev Follin Ronni Charles  
Guest Present:  
Public Comments: N/A

**AGENDA:** **Motion 27-23:** Fred Grimm made a motion to approve the agenda. Jessica Bailey seconded the motion. Motion carried.

**MINUTES:** **Motion 28-23:** Scott Wludyga made a motion to approve the minutes. Fred Portz seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:**

- ✓ Ronni Charles reviewed all June 2023 financial reports with all in attendance.
- ✓ Ronni reviewed the month of June 2023 investment report. For the month of June, the investments increased by \$14,372.17.
- ✓ Ronni stated that the PLF for June 2023 had increased from last year's amount by 9.2%. The State of Ohio has made the 1.7% rate into permanent law.
- ✓ Ronni discussed options to set money aside to purchase a new sign.

**Motion 29-23:** Fred Grimm made a motion to establish a Capital Fund for the purchase of a new sign in the amount of \$40,000.00. Chris Miller seconded the motion. Jessica Bailey took role call. Motion carried.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the June 2023 library stats and reports.
- ✓ Summer Reading is wrapping up on July 15, 2023. The closing festival is scheduled for July 29, 2023.
- ✓ Bev stated that she and Ronni are scheduled to attend a Library Facilities Conference on July 19, 2023.
- ✓ Bev introduced the new "Library of Things" for circulation that starts on Monday.
- ✓ Bev discussed a documentary coming out in September, "The Right to Read". She would like to have a community screening at the library. The group is currently working on a panel that would answer questions at the end of the film.
- ✓ Our library and the other ICAN libraries agreed to advertise on the local radio station WKKY. Our logo and name will also be included on their shopping bags.

**COMMITTEE REPORTS:**

**Building & Grounds:** No report.

**Tech:** No report.

**Planning Committee:** Fred will reschedule a meeting that was postponed on July 6, 2023.

**Finance:** Chris stated that the 2024 proposed budget needs to be approved. It needs to be to the County Auditor by July 20, 2023.

**Motion 30-23:** Fred Portz made a motion to accept the proposed budget for 2024. Fred Grimm seconded the motion. Motion carried.

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**Nominating:** A meeting was held June 27, 2023. The committee is currently reviewing candidates for November. Dee discussed Board Trustee Jacob Morgan. She has tried to contact him by phone, text & email with no response. Per the Library By-Laws, if a trustee missed 3 meetings they can be removed. He has repeatedly missed meetings with no communication to the Director.

**Motion 31-23:** Fred Grimm made a motion to remove Jacob Morgan from the Board of Trustees. Jessica Bailey seconded the motion. Motion carried.

**Personnel:** No report.

**Policy:** A meeting to review policies will need to be scheduled in August.

**Henderson Fun(d) Association:** The summer basket raffle is underway, the winner will be announced on July 29, 2023 at the Family Fun Festival. A meeting needs to be schedule for the Adult art show fundraiser.

**Adhoc Bylaws Committee:** A meeting was held on June 13, 2023. Draft changes were distributed for review.

**OLD BUSINESS:**

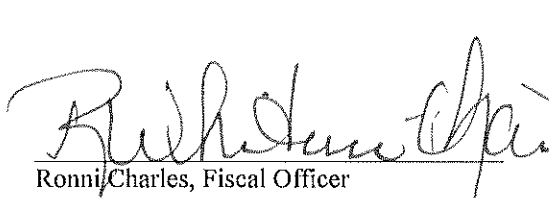
Ronni distributed the ODE summer tutoring spreadsheet. After 2 weeks off the tutoring started back this week. Tutoring continues to go well. The final day of tutoring is scheduled for August 3<sup>rd</sup>. The team will need to meet to discuss the next tutoring period. Transportation is still up in the air.

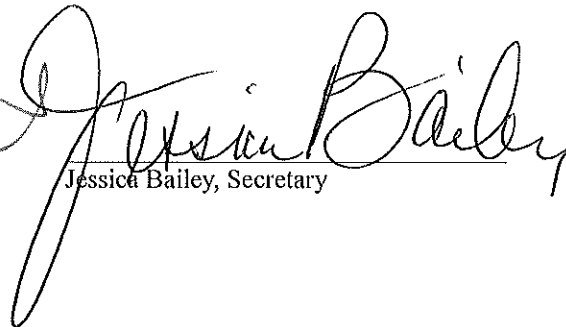
**NEW BUSINESS:**

Ronni has found and contacted an organization, Lisa Libraries, that distribute new books to libraries. They focus on small rural libraries. The have already told us that they will help. Books will be allocated to the JES Library. The books are free but the library will need to pay the shipping.

**Motion 32-23:** Fred Grimm made a motion to adjourn the meeting. Dee Culbertson seconded the motion. Motion carried.

With no further business, Dee Culbertson adjourned the meeting at 6:54 pm.

  
Ronni Charles, Fiscal Officer

  
Jessica Bailey, Secretary