

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting-ZOOM

March 9, 2021

6:00 P.M.

CALL TO ORDER: Meagen Howe called the meeting to order at 6:00 P.M.

ATTENDANCE:

Members Present: Fred Grimm Roger Craik Diana Brook Jessica Bailey Shannon Jones
Meagen Howe Dee Culbertson Chris Miller
Members Absent: Tania Burnett
Also Present: Bev Follin Ronni Charles
Guest Present:

AGENDA: Motion 21-09: Dee Culbertson made a motion to approve the agenda. Shannon Jones seconded the motion.
Motion carried.

MINUTES: Motion 21-10: Fred Grimm made a motion to approve the minutes. Diana Brook seconded the motion.
Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni presented to all the February financials.
- ✓ Ronni has not received the month end investment report for February. Once she receives the report she will email the report to all.
- ✓ Ronni has been notified by SEBO the staff medical benefits will increase by 5.13% starting May 1, 2021. Increase is much lower then what was budgeted for 2021. A meeting will be scheduled in the next few weeks with Ronni, Bev & the SEBO representative to discuss.
- ✓ Ronni informed all that the 2020 990 Tax return has been filed with the federal and state government. If anyone would like to review it let her know.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the February 2021 library stats.
- ✓ Bev stated that the Book Sale was a huge success. An estimated \$1,420.00 was raised for the Library general fund. \$96.00 of the total is taxable.
- ✓ Bev will be working on the 2020 State report in the next few weeks. The report is due April 15, 2021.
- ✓ Bev informed all that the Library will be receiving a LSTA grant in the amount of 1,500.00 for the summer reading program. Ronni and Karen are working with other entities to find funds for the JES collection. Ronni has been in contact with Believe in Reading. They have continued to work with organizations past the 3 years in certain circumstances. Ronni has filed an application.

COMMITTEE REPORTS:

Building & Grounds: Diana discussed the HVAC maintenance quotes received. The committee recommends HAVE, Inc. Their quote is in the amount of \$1,159.00. Ronni commented that the Library needs to select one company and stay wit them as long is their work is satisfactory. The committee will be meeting in April to review groundskeeping quotes.

Motion 21-11: Fred Grimm made a motion to accept HAVE, Inc for 2021. Jessica Bailey seconded the motion. Motion carried.

Tech: Nothing to report. A meeting is presently being scheduled.

Planning Committee: Nothing to report.

Finance: Nothing to report.

Nominating: Nothing to report.

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Personnel: Nothing to report.

Policy: Nothing to report.

Henderson Fun(d) Association: Roger stated that he will be scheduling another meeting soon.

Ad Hoc Levy Committee: Dee stated that the committee met a few weeks ago. Discussion included ballot language for the Library, pamphlets and the "I Love Henderson" campaign. John Broom is working on a Levy Facebook page. 5 local residents have volunteered to be interviewed regarding their Library experiences.

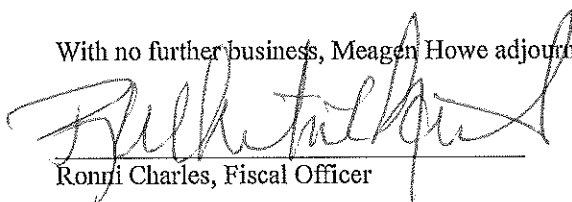
OLD BUSINESS:

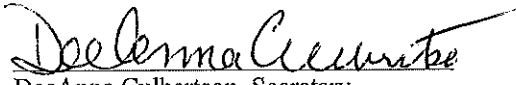
NEW BUSINESS:

Bev discussed the possibility of the Library being "Fine Fee" by 2022. This would not include fees for lost/damaged items. If this is done the black and white copy charges will increase .05 each. This would help offset the fines loss in the general fund.

Motion 21-12: DeeAnna Culbertson made a motion to adjourn the meeting. Roger Craik seconded the motion. Motion carried.

With no further business, Meagen Howe adjourned the meeting at 6:47 pm.


Ronji Charles, Fiscal Officer


DeeAnna Culbertson, Secretary