

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

May 11, 2021

6:00 P.M.

CALL TO ORDER: Tania Burnett called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present: Diana Brook Roger Craik Jessica Bailey
Meagen Howe Dee Culbertson Chris Miller Tania Burnett
Members Absent: Shannon Jones Fred Grimm
Also Present: Bev Follin Ronni Charles
Guest Present:

AGENDA: Motion 21-18: Dee Culbertson made a motion to approve the agenda. Diana Brook seconded the motion.
Motion carried.

MINUTES: Motion 21-19: Jessica Bailey made a motion to approve the minutes. Dee Culbertson seconded the motion.
Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni presented to all the April financials.
- ✓ Ronni reported for the month of April the investments increased by \$12,357.89.
- ✓ Ronni informed all that she has transferred \$5,800.00 to the HVAC account. The monies were the remainder of the Foundation allocations not spent for 2020.
- ✓ Ronni stated that the PLF continues to do well. For the month of May the projection is 12% higher than budget predictions.
- ✓ Ronni stated that the Levy proceeds continue to be above expectations.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the April 2021 library stats.
- ✓ Bev discussed with all the following staff changes:
 - Lori Jaques has been rehired to fill the open customer service representative
 - Jake Haskell has given his 2 weeks' notice for Guiding Ohio as well as PT customer service
- ✓ Bev stated that the Library has been given 3 new trees from the Henderson Foundation. Also, thanks to Jefferson Village workers for planting them.
- ✓ Bev stated that the Henderson Foundation reimbursed the Library in the amount of \$600.00 for last month's tree removal expense.
- ✓ The Library Levy passed for another 5 years.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Meagen Howe stated that the committee will be meeting towards the end of the year to review remaining funds.

Planning Committee: Committee meeting will be rescheduled for June 2021.

Finance: Nothing to report.

Nominating: Nothing to report.

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Personnel: Nothing to report.

Policy: The committee will need to schedule a meeting in June to review modified copy costs and the addition of the STEM circulation.

Henderson Fun(d) Association: Roger Craik stated that the next meeting is scheduled for May 13, 2021 at 5:00pm.

OLD BUSINESS:

NEW BUSINESS:

Motion 21-20: Diana Brook made a motion to adjourn. Meagen Howe seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 6:30 pm.

Ronni Charles, Fiscal Officer

DeeAnna Culbertson, Secretary