

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

November 9, 2021

6:00 P.M.

CALL TO ORDER: Tania Burnett called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Diana Brook	Shannon Jones	Fred Grimm	Tania Burnett
	Meagen Howe	Dee Culbertson	Chris Miller	Jessica Bailey
Members Absent:	Roger Craik			
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

AGENDA: Motion 21-39: Fred Grimm made a motion to approve the agenda. Diana Brook seconded the motion. Motion carried.

MINUTES: Motion 21-40: Dee Culbertson made a motion to approve the minutes. Shannon Jones seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

Carol Mayer, FCB Investment Advisor made an annual reporting of the Henderson Library Investments. The investments since inception has made an estimated \$52,501. Normal returns for the investment are between 5%-8%. Carol also stated that inflation is on the rise from prior years. Although the market fluctuates up and down minute by minute, the investments being discussed have done very well since inception. Reports that were distributed were Investment Results as of October 31st, 2021 and the Holdings Summary which are attached to these minutes. The Board decided to leave investment diversification as is for now.

- ✓ Ronni Charles reviewed all financial reports with all in attendance.
- ✓ Ronni reviewed the Revenue Status report. PLF is significantly over the budgeted amount. She will be sending to the County Auditor Amended Certificate of Estimate Revenue in December.
- ✓ Ronni reviewed the processes to all of setting up a Capital Fund. Discussions continued on future funds being set aside for Capital Improvements.
- ✓ Ronni informed all that the hotspots specifically for education have been received. Bev and Chapin are working on procedures. The E-Rate program will be covering the monthly fees.
- ✓ Ronni reviewed with all the October investment reports. For the month of October, the Library investments increased by \$ 14,521.49.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the October 2021 library stats.
- ✓ Bev discussed some of the programs and items that the entire staff are working on for 2022.
- ✓ Bev stated that she is still looking for the Adult programming specialist. She will be re-advertising the position available. At this time, she has received no applicants. Deadline is November 30, 2021.
- ✓ Bev stated that the annual Susan Green Display will be going up.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Meagen Howe stated that she would like to hold a meeting to discuss future technology needs.

Planning Committee: Nothing to report.

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Finance: Next meeting is scheduled for December 1, 2021 @ 5:00pm.

Nominating: Voting for Board vacancies will be on November 14, 2021 during the annual Association meeting. Voting times are 2pm-4pm. A zoom meeting is scheduled for 4:30 to announce the results.

Personnel: Nothing to report.

Policy: Nothing to report.

Henderson Fun(d) Association: Bev stated that the committee met on October 20, 2021 to finalize the mural/flavors of Jefferson Planning. Roger is still traveling.

OLD BUSINESS:

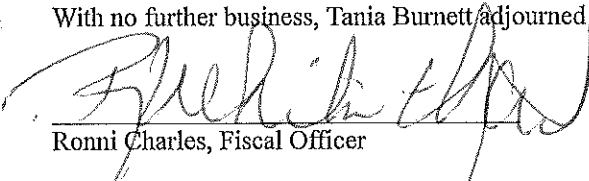
VoIP is still ongoing. No date set yet.

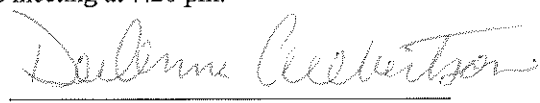
NEW BUSINESS:

For the December Board Meeting officers and committee members will be appointed. New Board members will be invited to attend this meeting.

Motion 21-41: Diana Brook made a motion to adjourn the meeting. Fred Grimm seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 7:20 pm.


Ronni Charles, Fiscal Officer


DeeAnna Culbertson, Secretary