

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

October 12, 2021

6:00 P.M.

CALL TO ORDER: Tania Burnett called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Diana Brook	Shannon Jones	Fred Grimm	Tania Burnett
	Meagen Howe	Dee Culbertson	Chris Miller	
Members Absent:	Roger Craik	Jessica Bailey		
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

AGENDA: Motion 21-36: Dee Culbertson made a motion to approve the agenda. Meagen Howe seconded the motion. Motion carried.

MINUTES: Motion 21-37: Diana Brook made a motion to approve the minutes. Fred Grimm seconded the motion. Motion carried.

FISCAL OFFICER'S REPORT:

- ✓ Ronni Charles reviewed all financial reports with all in attendance.
- ✓ Ronni reviewed with all the PLF revenues for the Month. On average the PLF has increased an estimated 26% each month. The levy monies came in an estimated \$5,700.00 over budgeted amount for the year.
- ✓ Ronni discussed with all the upcoming Henderson Foundation meeting. If the Trustees have no objections, she would like to deposit the 2nd allotment amount in the HVAC savings account. No objections.
- ✓ Ronni reviewed the September 2021 Investments. The investments decreased in value \$(12,851.68). She will be contacting the new investment manager to discuss investment performance.
- ✓ Ronni will be contacting her Andover Bank to move on transferring HMPL accounts to their bank in 2022.
- ✓ Ronni informed all that she just received notice that the Library received funding for an extra 5 hotspots for school age children only through the Federal E-Rate program. (Emergency Connectivity Fund)
- ✓ Ronni will be proposing financial support at the annual Association meeting for Jefferson Elementary Library.

DIRECTOR'S REPORT:

- ✓ Bev reviewed with all in attendance the September 2021 library stats.
- ✓ Bev stated that the new Guiding Ohio contract has been signed from 10/1/21 through June 30, 2022.
- ✓ Bev announced that Linnea Kroeger started working on 10/4/21. She had volunteered for a few years.
- ✓ Bev reminded all that the Library will be closed Friday November 4th for Staff Inservice Day.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Tech: Nothing to report.

Planning Committee: Nothing to report.

Finance: A meeting needs to be scheduled to discuss the proposed budget for 2022. The final budget needs to be voted on at the December 2021 meeting.

Nominating: Meagen Howe discussed the process to fill Board of Trustee openings. Voting will be during the annual Association Meeting in November.

Personnel: Nothing to report.

Policy: Nothing to report.

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Henderson Fun(d) Association: Roger is still traveling. Bev will be scheduling a meeting on his behalf to discuss final plans for the committee through the remainder of the year.

OLD BUSINESS:

VoIP is still ongoing. No date set yet.

NEW BUSINESS:

A discussion was held regarding sick leave and CoVID-19 pay while staff is out. Also discussed HR questions that we can legally ask regarding the pandemic. Bev is waiting to hear back from Michelle Frances from OLC. Bev recommended that the Policy Committee meet before the end of the year to review standing library policies.

Motion 21-38: Fred Grimm made a motion to adjourn the meeting. Shannon Jones seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 7:15 pm.

Ronni Charles, Fiscal Officer

DeeAnna Culbertson, Secretary