

Henderson Memorial Public Library
54 E. Jefferson Street
Jefferson, OH 44047

Regular Board Meeting

September 10, 2019

6:00 P.M.

CALL TO ORDER: Diana Brook called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

ATTENDANCE:

Members Present:	Ellen Cufir	Fred Portz	Diana Brook	John Broom
	Meagen Howe	Tania Burnett	Beth Jeppesen	
Members Absent:	Chris Miller	Shannon Jones		
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

AGENDA: Approved as presented.

PUBLIC COMMENTS: None.

MINUTES: Approved as presented.

FISCAL OFFICER'S REPORT:

- ✓ Ronni distributed to all in attendance the month end August financials.
- ✓ Ronni informed all that two deposits were made in August into the HVAC savings account. \$1,500.00 was from the sale of the compressor and \$7,068.95 was the first half-year Foundation allocation. With these deposits, the remainder of the year's loan payments will be covered.
- ✓ Ronni reviewed with all a Utility spreadsheet showing the decrease in cost and units since the new HVAC system has been installed. Currently, natural gas has decreased 18% in cost and 41% in MCF (units). Electricity has decreased 17% in cost and 37% in KWH (units).
- ✓ Ronni reviewed the August Investment report with all. The investments decreased by (36.67). They loss is due to sales and buying of stocks. Dustin Anewalt, FCB Investment Advisor, has asked to attend the next board meeting to answer any questions and discuss our 2020 investments. Ronni stated that she would review the investment policy before the next meeting.

DIRECTOR'S REPORT:

- ✓ Bev presented the August stats to all in attendance.
- ✓ Bev informed all of the staff changes occurring. Tara's last day was August 29th. Misty will be picking up the marketing piece. Her hours will be changed to 30 hrs. a week. Janice Rumbaugh will be starting on September 16th as the Youth Services Assistant. Casey has resigned effective September 26th to accept a job in Columbus. Lori has also stated that she will be leaving at the end of October. Bev will be advertising for two Customer Service part-time positions in the next few weeks.
- ✓ Bev stated that Ashtabula County Leadership awarded the ICAN libraries a reward for their collaboration.

COMMITTEE REPORTS:

Building & Grounds: Nothing to report.

Finance: Nothing to report.

Nominating: Nothing to report.

Personnel: Nothing to report.

Planning Committee: Nothing to report.

Policy: Nothing to report.

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Tech: Nothing to report

Henderson Fun(d) Association: The adult art show raised \$580.00 for the Library. The committee met September 9th @ 5pm. The committee is currently finalizing details for the annual wreath-making event. The event is scheduled for November 22nd and it will be preregistration. There will be 2 sessions at 25 people per session. All decorations will be prepackaged. The next meeting is scheduled for October 7th @ 5pm.

OLD BUSINESS:

VoIP : we are in the que but no final date has been set.
Vector has installed the fire-rated radio box.


NEW BUSINESS:

The Covered Bridge Parade is on October 12th. The Library will be participating. Bev requested that the Library be closed at noon so all staff can attend. All agreed.


In-service staff day is scheduled for November 8th and will be held for our staff at the Library.

The annual Association meeting is scheduled for November 10th at 2pm. Food was discussed and Bev will be sending all an email for ideas.

With no further business, Diana Brook adjourned the meeting at 6:49 pm.



Ronni Charles, Fiscal Officer



Meagen Howe, Secretary