

Henderson Memorial Public Library  
54 E. Jefferson Street  
Jefferson, OH 44047

Regular Board Meeting

September 14, 2021

6:00 P.M.

**CALL TO ORDER:** Tania Burnett called the meeting to order at 6:00 P.M. and led the pledge of allegiance.

**ATTENDANCE:**

Members Present:	Diana Brook	Shannon Jones	Fred Grimm	Tania Burnett
	Meagen Howe	Dee Culbertson	Chris Miller	Jessica Bailey
Members Absent:	Roger Craik			
Also Present:	Bev Follin	Ronni Charles		
Guest Present:				

**AGENDA: Motion 21-33:** Fred Grimm made a motion to approve the agenda. Shannon Jones seconded the motion. Motion carried.

**MINUTES: Motion 21-34:** Dee Culbertson made a motion to approve the minutes. Fred Grimm seconded the motion. Motion carried.

**FISCAL OFFICER'S REPORT:** Ronni Charles reviewed all financial reports with all in attendance.

- ✓ Ronni reviewed with all the PLF revenues for the remainder of the year. On average the PLF is 19% higher than budgeted. The 2<sup>nd</sup> levy monies installment was received and revenues are also above the budgeted amount \$2,981.00.
- ✓ Ronni reviewed the August 2021 Investments. The investments increased \$6,636.30. The investments continue to do well.

**DIRECTOR'S REPORT:**

- ✓ Bev reviewed with all in attendance the August 2021 library stats.
- ✓ Bev informed all that 1 staff member is out on quarantine due to exposure to a COVID-19 positive person.
- ✓ Bev is currently working on the replacement for the Adult programming. Linnea Kroeger will be starting October 4<sup>th</sup> replacing Lori Jaques.
- ✓ Bev stated that the Book Sale went well. Total donations were an estimated \$1,000.00.
- ✓ Bev stated that the staff is gearing up for a very busy October.
- ✓ Bev is currently working on the website updates.

**COMMITTEE REPORTS:**

**Building & Grounds:** Diana held a meeting today. A list of completed maintenance and repairs were reviewed for 2021. Looking ahead: the committee discussed the condition of the current roof. Bev will be getting a roofer to come assess the condition. The committee also discussed the possibility of putting up some type of privacy fencing on one side of the building. May be needed to improve the Library property's view.

**Tech:** Nothing to report.

**Planning Committee:** Nothing to report.

**Finance:** Nothing to report.

**Nominating:** Meagen Howe is planning to hold a meeting in the first weeks of October. The committee has received 4 applications for open Board member openings.

**Personnel:** Nothing to report.

**Policy:** Nothing to report.

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**Henderson Fun(d) Association:** Roger is on vacation. Bev has been working with the artist on completing the first leg of the fundraising project the committee has been working on. She hopes to have the artist panels displayed for the next Association meeting.

**OLD BUSINESS:**

Bev recommended holding a book sale by donation during National Library week 2022, a book sale by food donation to support the Manna Food Pantry.

**NEW BUSINESS:**

Covid-19 data review is ongoing.

Bev discussed the upcoming Chamber Banquet scheduled for October 19, 2021.

**Motion 21-35:** Fred Grimm made a motion to adjourn the meeting. Meagen Howe seconded the motion. Motion carried.

With no further business, Tania Burnett adjourned the meeting at 6:45 pm.

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Ronni Charles, Fiscal Officer

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DeeAnna Culbertson, Secretary